

ENVIRONMENTAL POLICY

Mission Statement

Harrison & Clough Ltd is committed to operating in a responsible and environmentally sound manner. We recognise that our operations have environmental impacts and we strive to find effective ways of reducing any adverse impacts. Throughout our operations we will regard compliance with the law as a minimum standard to be achieved.

Policy Aims

- To comply with all relevant regulatory requirements.
- Aim to continually improve our environmental performance.
- Incorporate environmental factors into business decisions.
- Aim to reduce the environmental impact of activities, products and services.
- Increase staff awareness and promote good environmental performance.
- Publish environmental policy and other environmental information.

Responsibility

This environmental policy applies to all of our operations including management, office services, delivery and procurement; all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

Objectives

During 2022/23, we aim to:

- Reduce our energy (electricity) consumption and therefore our 'carbon footprint' by 125 tons of CO2 – via the installation of energy efficient lighting.
- Reduce Packaging as a percentage of volume despatched.
- Inform all customers and suppliers of our commitment to reducing our environmental impact.

Waste and Recycling

Our responsibility to the environment includes being compliant with the Consumer Information Obligation; in order to meet this, we provide information detailing recycling advice and guidance for our customers, including how and where to recycle, a guide to recycling symbols and top recycling tips. The overall aim is ensuring our customers are aware of their recycling responsibilities and have the correct information to become more environmentally friendly, in the home and workplace, all of which is focused around the traditional waste hierarchy principles of Reduce, Reuse and Recycle. This information is available via the following link: <https://www.complydirect.com/the-recycling-room>

Harrison & Clough practices the principles of the 3Rs:

- Reduce
- Re-use
- Recycle

We will only use licensed and approved organisations to dispose of waste. We are members of the Valpak compliance scheme for WEEE (Waste Electrical and Electronic Equipment).

Overall, we attempt to reduce the amount of waste going to landfill.

We aim to reduce the amount of general (landfill) waste produced by improving the current recycling volumes of:

- Paper
- Wood
- Metal
- Plastic

Packaging and Paper

Harrison & Clough Ltd aims to reduce the amount of waste packaging being generated. We have worked with our key suppliers to reduce the amount of packaging used without affecting the integrity of the product. Where possible packaging is either reused in-house or recycled through a recognised contractor, which in turn should reduce our obligations under the Producer Responsibility Obligations (Packaging Waste) Regulations 2007.

We are members of the Valpak compliance scheme and:

- Promote a packaging return scheme – to reduce customer waste commitments.
- Aim to reduce the use of paper throughout the operation.
- We reuse and recycle all paper where possible.

Energy

We will seek to reduce the amount of energy used as much as possible by reducing consumption, which in turn reduces costs and therefore our 'carbon footprint'. Harrison & Clough attempts to reduce the consumption of fuel in the following ways:

- Diesel - Vehicles are fitted with tracking devices to ensure that drivers do not drive at excessive speeds and planned routes are adhered to.
- Gas- Head office sites are controlled by Building Management Systems to ensure that fuel consumption is kept to a minimum. Buildings are maintained in good order and speed doors installed to minimise heat escape.
- Electricity- Appliances and lighting are only switched on when required, and motion detectors have been installed in the warehouse areas to reduce consumption further.

Energy costs are tracked monthly. In addition, we use organisations such as the Carbon Trust and energy consultants to provide advice on energy reduction. We will seek to buy more environmentally friendly and efficient products and investigate alternative and sustainable energy sources.



Transport

- Our vehicle purchasing policy will be based 'in part' on fuel efficiency.
- Drivers will be trained on fuel-efficient driving – to improve mpl and reduce emissions.
- We aim to reduce the need to travel and promote the use of travel alternatives such as e-mail or video/phone conferencing.
- Work with customers and suppliers to reduce the number of deliveries – can consignments be consolidated?
- We will encourage staff to reduce car usage and make efforts to accommodate the needs of those using public transport or bicycles.

Monitoring and auditing

Progress against these objectives will be reviewed on a yearly basis.

- Energy consumption
- Fuel usage – MPL rates
- Packaging purchases
- Waste - landfill
- Recycled materials

Harrison and Clough Ltd WEEE Take Back Policy

To comply with the EU WEEE Directive, the UK government has implemented the Waste Electrical and Electronic Equipment Regulations 2006 (Statutory Instrument 2006 No. 3289). Harrison and Clough Ltd is providing a product take back process to cover, treatment, recovery, and disposal of all electrical and electronic equipment sold to our customers in the UK. Harrison and Clough Ltd will also provide a take back process for 'like for like' electrical and electronic equipment as part of any new sale. ('Like for Like' is defined as any brand of equipment being replaced by new Harrison and Clough equipment providing the same basic function).

California Proposition 65

Proposition 65, officially known as the Safe Drinking Water and Toxic Enforcement Act of 1986, was enacted as a ballot initiative in November 1986. The proposition protects the state's drinking water sources from being contaminated with chemicals known to cause cancer, birth defects or other reproductive harm, and requires businesses to inform Californians about exposures to such chemicals.

California Proposition 65 – Product supplied by Harrison & Clough Ltd is not intended for distribution, sale or use within the state of California. The products comply with all UK and EU legislation but cannot be guaranteed as compliant with all aspects of the California 65 regulations, details of which can be found at: <http://www.oehha.ca.gov/prop65.html> with the full list of chemicals.

